1. Each group must receive 600 minutes of coaching each semester.

2. Each group should rehearse for at least two hours each week.

3. Each group must keep a log of their coaching sessions and rehearsals. These logs must be turned in at **Mid-Term** (Fri October 23, 2015; Fri March 4, 2016) and **Semester’s End** (Fri December 11, 2015; Fri April 29, 2016), either by scanning and emailing them to the chamber music TA’s, or placed in Professor Whipple’s mailbox on the mezzanine level in CFA. The purpose of these logs is not only to document rehearsals and coachings to fulfill the credit, but also to collect data for the School of Music to organize rehearsal space and room availability in future semesters. Please record the date, duration, room number, and type of meeting (rehearsal or coaching) in the log. A sample document can be found (and printed) on the chamber music webpage:

   [http://music.cmu.edu/pages/insidemusic-chambermusic](http://music.cmu.edu/pages/insidemusic-chambermusic)

   Your coach should sign this, both at midterm and at the end of the course.

4. Groups must have 6 coachings (or at least 300 minutes) logged by Mid-term, or risk receiving a lowered or failing grade. Dishonest reporting on the log will be treated as cheating on an exam in an academic course, in accordance with University policies. If one or more members of an ensemble do not cooperate or fail to prepare properly, let the coach know about the situation. If that does not solve the problem, contact Mr. Whipple or Mr. Wu.

5. Any extended illnesses or extenuating circumstances that prevent groups from meeting must be brought to the attention of Mr. Whipple or Mr. Wu **IMMEDIATELY.**

6. At the first meeting with your chamber group, please elect one person to act as liaison with Naomi Fukuda or Jenny Chen, the Chamber Music Graduate Assistants. You must email the appropriate GA by **September 8 (January 19, 2016 for the spring term)** with potential times that your group is available to meet for a coaching, and they will inform you of your coach, if you have not been already assigned one.

7. Each group should choose a name for itself. This should be submitted as soon as possible, but no later than the midterm log.

8. Each group must give at least one public performance during the semester, and it is strongly recommended that your coach be present at the concert. Performance opportunities include: student recitals (which can be organized by multiple chamber groups, or be part of one student’s senior or graduate recital), outreach performances, masterclasses, Silberman Competition in the spring, Chamber Music Convocation, or other coach-approved performances. The 2015-16 dates for **Chamber Music Convocations** are **Thursday, December 10, 2015 and Thursday, April 7, 2016.** Space is extremely limited; only four groups will be able to perform ~12 minutes of music, and will be reserved on a first come, first served basis with the approval of your coach and the chamber music coordinators. Please email Naomi Fukuda to reserve a performance slot if your group would like to perform on this venue.
CONTACTS:
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“RULES OF THE ROAD” for (non-brass) CMU chamber music 2015-16