Registration

Curriculum
A checklist version of your curriculum is always available. (on the inside music website or in CFA 108) Use it, along with an academic audit, to determine your progress towards completing the requirements for your degree. You can view and print your academic record, including an academic audit, along with other information, at any time.
http://www.cmu.edu/hub

Required Major Studio and Major Ensemble
To be defined as a music major, you must register for major studio during each semester in residence. In addition, if you are an undergraduate music major or a graduate orchestral instrument major, you must also register for a major ensemble during each semester in residence.

Major studio and major ensemble are co-requisite courses. This means that if you are an undergraduate music major or a graduate orchestral instrument major, you must register for both courses each semester. If you drop one of the courses, you must also drop the other course. However, you could conceivably pass one of the courses (for example, Major Instrumental Ensemble) and fail the other course (for example, Major Studio).

Chamber Music
If applicable, you must complete and submit an online Chamber Music Request Form (Group) or Chamber Music Request Form (String Quartet) (on the inside music website or in CFA 108) The School of Music will add the course to your schedule. Chamber Music study may be arranged only with a coach approved by the School of Music.

Collaborative Piano
You must complete and submit a Collaborative Piano Permission Form. (on the inside music website or in CFA 108) The School of Music will add the course to your schedule.

Elective Private Studio Lessons
Elective private studio lessons are available to music majors through the Music Extension Division and involve additional fees. Studio lessons mandated by your curriculum do not involve additional fees.

Independent Study
You must complete and submit an Independent Study Permission Form.
The School of Music will add the course to your schedule. Independent Study may be arranged only with a full-time faculty member.

**Independent Student Performance Projects**
Music majors may organize independent performance projects. These projects are defined as voluntary and do not carry course credit. Independent Student Performance projects must be submitted to the Head of the School of Music for approval, and must have a faculty advisor. Independent Student performance projects may use School of Music facilities on a space-available basis, and cannot displace classes, studio lessons, and other regularly scheduled School of Music activities.

**Production**
Casting for fully-staged productions and opera scenes may be modified in light of a student’s grades and academic standing. Any change in casting will take place in consultation with a student’s studio instructor, academic advisor, and school head.

**Solos with Ensembles**
The offer of a solo role with any of the School’s major ensembles may be modified or rescinded in light of a student’s grades and academic standing. Any such change will take place in consultation with a student’s studio instructor, academic advisor, and school head.

**Advanced Placement/Transfer Credit**
Acceptance of AP credit is based on Carnegie Mellon University guidelines. Acceptance of transfer credit is based on equivalent content with a Carnegie Mellon course (based on a comparison of the course descriptions), a grade of C or better, and approval of the subject teacher if the proposed transfer involves a core music subject (i.e., solfege, theory, etc.). Advance approval by the Director of Student Services is required to guarantee the transfer of credit.

**Waiver of Credit**
On rare occasions, a student may qualify for a waiver of a required course. (For example, a student may have taken a high school theory course that is not acceptable for transfer credit but that has qualified the student to register for Harmony II without taking Harmony I.) The student may be excused from taking the required course in question, but must replace the waived course’s units by taking another course. (For example, a student who is excused from Harmony I must take another 9-unit course.)

**Graduation**
Students are responsible for ensuring that the degree requirements (as listed in the appropriate catalog at the time of their matriculation) have been met.

http://coursecatalog.web.cmu.edu/
Please take full advantage of the assistance provided you by the Director of Student Services <CFA 108> or the Director of Graduate Studies <CFA 110> in planning your class schedule and determining your remaining requirements for graduation.

**Procedure**
Detailed instructions for registration are always available. (on the inside music website or in CFA 108) Especially note these general rules:

**General Rules for Graduate Degree Students:**
- **DO** stay on schedule for fulfilling your Music Support requirements. (You should plan to take an average of one Music Support class every semester.)
  - DON'T get behind with your units. (You must have completed a total of 144 units to graduate.)
  - DON'T overload. (You must request special permission if you wish to register for more than 48 units.)
- DO petition (form found on the inside music website or in CFA 108) for approval to register for less than 36 units. (Graduate students are required to register for 36 units each semester in residence.)
- DO petition (form found on the inside music website or in CFA 108) for approval to register for undergraduate level classes beyond the 12 undergraduate units (restrictions apply) permitted to count as elective units.

**General Rules for Undergraduate Degree Students:**
- **DO** stay on schedule for fulfilling your Music Support and General Studies requirements. (You should plan to take an average of two Music Support classes every junior and senior semester and one General Studies class every semester.)
  - DON'T get behind with your units. (You must have completed the total number of units required in your curriculum to graduate.)
  - DON'T overload. (You must request special permission if you wish to register for more than 58 or 70 units. The number of units is based on your QPA.)
- DO petition (form found on the inside music website or in CFA 108) for approval to drop required School of Music classes.

**General Rules for Everyone:**
- Take what you've forgotten to first--then take what you're supposed to second--then take what you want to third.
  - Required classes take priority over elective classes, which take priority over nonacademic appointments.
  - Submit a General Petition form to request permission to delay or drop a required music course. (form found on the inside music website or in CFA 108)